

## PROPERTY MARKER LOCATION REQUEST

I the undersigned property owner hereby request that the Planning and Zoning Commission attempt to locate property markers on the property described below. I agree to pay the sum of **\$25.00** to the City of Springfield if the Planning and Zoning Commission is successful in locating the required property markers.

In the event that the Planning and Zoning Commission is unsuccessful in the location of required property markers I agree to order a survey with Bolton & Menk, Inc. at the cost of **\$350.00** or sum as determined by surveyor. The order to survey agreement is strictly between Bolton & Menk, Inc. and the undersigned individual. The City of Springfield or the Planning and Zoning Commission is not responsible for ordering of survey.

**PROPERTY OWNER:** \_\_\_\_\_

**ADDRESS OF PROPERTY:** \_\_\_\_\_

**LEGAL DESCRIPTION OF PROPERTY:** \_\_\_\_\_

\_\_\_\_\_

**PURCHASER:** \_\_\_\_\_

\_\_\_\_\_

Signature of Property Owner

Closing Attorney: \_\_\_\_\_

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The undersigned representative of the Planning and Zoning Commission hereby certifies that the required property location markers for the above-described property have been located/or attempted to locate them in accordance with Ordinance No. 308.

\_\_\_\_\_  
Planning & Zoning commission Representative

\_\_\_\_\_  
Date

\_\_\_ Property markers found by owner and viewed by Planning & Zoning Commission Representative. **NO CHARGE**

\_\_\_ Property markers located by Planning & Zoning Commission Representative **@ the cost of \$25.00.**

\_\_\_ Planning & Zoning not able to locate property markers. Owners responsibility to order a survey.

### \*\*\*\*\* **CERTIFICATE OF EXEMPTION** \*\*\*\*\*

The undersigned Representative of the Planning and Zoning Commission certifies that the above listed property is exempt from the survey requirements of Ordinance No. 308.

\_\_\_\_\_  
Planning & Zoning Commission Representative

\_\_\_\_\_  
Date