



FEMA

January 24, 2023

Kevin Reed, Interim Director
Minnesota Department of Public Safety
Minnesota Homeland Security and Emergency Management
445 Minnesota Street, Suite 223
St. Paul, Minnesota 55101-6223

Dear Interim Director Reed:

Thank you for your correspondence to the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) Region 5 office. Your request to amend the budget for a previously approved Hazard Mitigation Grant Program (HMGP) project under the disaster declaration FEMA-4442-DR-MN has been approved. Strategic Funds Management (SFM) is now being applied to this project. SFM is the process for obligating HMGP funds incrementally based on the project work schedule and post-award progress. The full projected increment schedule is attached to this letter. HMGP funds under the disaster declaration FEMA-4442-DR-MN, have been obligated for the following project site and activities:

Sub-Recipient	Application	Approved Activities	Federal Share	Sub-Recipient Management Costs
City of Springfield	4442.21-R City of Springfield Riverside Park Multiuse Saferoom	Initial Construction Costs	\$800,000	Not Requested at this Time

The total budget for this project is increasing by \$1,384,598.63, of which \$1,038,448.97 is federal share and the remaining \$346,149.66 is being contributed by the city of Springfield. The additional funds are required due to higher than anticipated construction bids.

The project has been cleared under the National Environmental Policy Act and has been determined to be categorically excluded per FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01, Rev. 1. The enclosed NEMIS Project Management Report indicates the amount of funds designated for HMGP project costs. You may only draw down those funds you will disburse within three days of the draw-down date. Should you have any questions, please have your staff contact Andrew Davis at 202-813-2505 or andrew.davis@fema.dhs.gov.

Sincerely,

Digitally signed by
JULIA G MCCARTHY
Date: 2023.01.24
08:09:00 -06'00'

FOR

Mary Beth Caruso
Mitigation Division Director

cc: Jennifer Davis, State Hazard Mitigation Officer
Enclosures

Strategic Funds Management Incremental Funding Schedule:

The Budget Control Act of 2011 requires FEMA to evaluate all HMGP projects with a Federal share of \$1 million or greater for the potential to be funded through Strategic Funds Management (SFM). This project was determined eligible for SFM funding and Federal funds will be obligated in increments over the lifetime of the project. In coordination with the State of Minnesota Homeland Security and Emergency Management, the following increment schedule has been created based on the proposed work schedule included in the application; however, this schedule can be adjusted based on the subrecipient's needs as documented in quarterly reporting:

Increment	Federal Share	Approved Activities	Projected Dates of Obligations
1	\$651,391.03	Project design and construction bidding	July 23, 2021
2	\$800,000.00	Initial construction costs	Date of this letter
3	\$238,448.97	Remaining construction costs & closeout	January 2024
Total	\$1,689,840.00		

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4442	21 - R	1	21	MN	Statewide

Subrecipient: Springfield

FIPS Code: 015-61816

Project Title : City of Springfield Riverside Park multi-use saferoom

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : City of Springfield Riverside Park multi-use saferoom

Recipient : Statewide

Subrecipient : Springfield

Recipient County Name : Brown

Subrecipient County Name : Brown

Recipient County Code : 15

Subrecipient County Code : 15

Recipient Place Name : Springfield

Subrecipient Place Name : Springfield

Recipient Place Code : 0

Subrecipient Place Code : 61816

Project Closeout Date : 00/00/0000

Work Schedule Status

<u>Amend #</u>	<u>Description</u>	<u>Time Frame</u>	<u>Due Date</u>	<u>Revised Date</u>	<u>Completion Date</u>
1	grant agreement	15 months	00/00/0000	00/00/0000	00/00/0000
0	grant agreement	15 months	00/00/0000	00/00/0000	00/00/0000
1	design professional procurement	3 mo	00/00/0000	00/00/0000	00/00/0000
0	design professional procurement	3 mo	00/00/0000	00/00/0000	00/00/0000
0	safe room design	3 mo	00/00/0000	00/00/0000	00/00/0000
1	safe room design	3 mo	00/00/0000	00/00/0000	00/00/0000
1	construction contract bidding and procurement	6 mo	00/00/0000	00/00/0000	00/00/0000
0	construction contract bidding and procurement	6 mo	00/00/0000	00/00/0000	00/00/0000
0	safe room construction	6 mo	00/00/0000	00/00/0000	00/00/0000
1	safe room construction	6 mo	00/00/0000	00/00/0000	00/00/0000
0	closing grant	2 mo	00/00/0000	00/00/0000	00/00/0000
1	closing grant	2 mo	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$1,935,188.04	75.000000000	\$1,451,391.03	25.00000000	\$483,797.01

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES/DFSC Support Req ID	ES/DFSC Amend Number	Proj Alloc Amount Fed Share	Recipient Admin Amount	Subrecipient Admin Amount	Total Alloc Amount
16	A	07/22/2021	07/21/2021	2021	3303865	14	\$651,391.03	\$0.00	\$0.00	\$651,391.03
31	A	01/24/2023	01/24/2023	2023	18391253	0	\$800,000.00	\$0.00	\$0.00	\$800,000.00
Total							\$1,451,391.03	\$0.00	\$0.00	\$1,451,391.03

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
4442	21 - R	1	21	MN	Statewide

Subrecipient: Springfield

FIPS Code: 015-61816

Project Title : City of Springfield Riverside Park multi-use saferoom

Obligations

Action Nr	IFMIS Status	IFMIS Date	Submission Date	FY	SFS Support Req ID	SFS Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Recipient Admin Amount	Subrecipient Admin Amount	Total Obligated Amount
1	A	07/22/2020	07/22/2021	2021	3681317	0	20	\$651,391.03	\$0.00	\$0.00	\$651,391.03
2	A	01/25/2020	01/25/2023	2023	18393611	1	36	\$800,000.00	\$0.00	\$0.00	\$800,000.00
Total								\$1,451,391.03	\$0.00	\$0.00	\$1,451,391.03

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4442-0021-MN (R) (2)

Title: City of Springfield Riverside Park Safe Room, Scope of Work Change

NEPA DETERMINATION

Non Compliant Flag: No EA Draft Date: EA Final Date:
EA Public Notice Date: EA Fonsi Level: CATEX
EIS Notice of Intent EIS ROD Date:

Comment City of Springfield, Brown County. The City of Springfield proposes to construct a stand-alone, multi-use community tornado safe room in Riverside Park located at 211 South Cass Avenue, Springfield, Minnesota 56087 (44.235559, -94.970812). The current park facility has a campground and sports complex. The multi-use safe room will include bathroom facilities, public events concessions, storage space, and open floor space for athletic uses. The safe room will occupy approximately 5000 sq. ft. The proposed safe room would require use of engineered fill to elevate the structure above the 500-year (.2% annual chance) flood elevation. As a part of the project, a backup generator for lighting and ventilation will be installed. Depth of ground disturbance for the safe room and utilities is approximately 6 feet.

A public notice was published in Springfield Advance Press on December 9, 2020. No responses were received.

This project has been determined to be categorically excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with CATEX N8 as implemented under FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01, Rev. 1. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding. - jgrafton - 01/06/2023 15:10:29 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n8	(*n8) Federal Assistance for New Construction Activities of Less Than One Acre in Undisturbed or Undeveloped Areas. Federal assistance for new construction and associated site preparation activities in undisturbed or undeveloped areas when the activities comprise less than one acre and follow best management practices to control noise, water, and air pollution. This category does not apply to new construction in undisturbed or undeveloped floodplains, wetlands, or seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified). This CATEX covers the range of activities typically necessary for new construction, including field work (e.g. borings, site inspection) and temporary staging and use of construction equipment and vehicles.	Yes

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
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RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4442-0021-MN (R) (2)

Title: City of Springfield Riverside Park Safe Room, Scope of Work Change

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is not located in a coastal zone area and does not affect a coastal zone area - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	See attached 8-Step documentation and conditions. - jgrifton - 01/06/2023 15:24:44 GMT
	Completed	Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment	
	Completed	8 Step Process Complete - documentation attached - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	No Low income or minority population in, near or affected by the project - Review concluded	FEMA has determined that the following types of activities have limited or no potential to affect minority or low-income populations and FEMA has no further EO 12898 responsibilities with regards to them. - jgrifton - 01/06/2023 15:24:06 GMT
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	Project information submitted to IPaC on December 30, 2022 identified the threatened and endangered species noted in the attached species list. The project proposes the construction of a 5000 sq. ft. safe room in an open area. No impacts to listed species are anticipated. - jgrifton - 01/06/2023 15:19:55 GMT
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4442-0021-MN (R) (2)

Title: City of Springfield Riverside Park Safe Room, Scope of Work Change

Environmental Law/ Executive Order	Status	Description	Comment
Fish and Wildlife Coordination Act (FWCA)	Completed	Project does not affect, control, or modify a waterway/body of water - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Standard Section 106 review	Pursuant to Stipulation I.B(1)(b) and Section IV of Appendix D of the Statewide Programmatic Agreement effective November 7, 2014, FEMA regards the SHPO's comment dated May 5, 2021, as concurrence with FEMA's May 13, 2021 finding of no historic properties affected. Documentation attached. See condition.FEMA invited the following tribes to comment on this undertaking on January 29, 2021: Flandreau Santee Sioux Tribe of South Dakota, Fort Peck Assiniboine and Sioux Tribes, Lower Sioux Indian Community of Minnesota, Prairie Island Indian Community, Santee Sioux Tribe, Shakopee Mdewakanton Sioux Community of Minnesota, Sisseton-Wahpeton Oyate of the Lake Traverse Reservation South Dakota, Spirit Lake Tribe of Fort Totten, Upper Sioux Community of Minnesota. Responses to that letter are attached. - jgrifton - 01/06/2023 15:18:13 GMT
	Completed	Building or structure 50 years or older or listed on the National Register in the project area and activity not exempt from review	
	Completed	Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence attached) - Review concluded	
	Completed	Project affects only previously disturbed ground - Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4442-0021-MN (R) (2)

Title: City of Springfield Riverside Park Safe Room, Scope of Work Change

CONDITIONS

Special Conditions required on implementation of Projects:

The top of the bottom floor and lowest adjacent grade of the safe room must be built above the effective 0.2% annual chance flood of 1023.0 NAVD 88 to both reduce potential flood damage in the future and ensure occupant safety when utilizing the safe room.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

A local or state permit may be necessary for construction in the floodplain and must be obtained prior to any construction.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

Applicant must apply for and obtain a Letter of Map Revision Based on Fill (LOMR-F) and submit the LOMR-F approval documentation at time of grant closeout.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

All borrow or fill material must come from pre-existing stockpiles or commercially procured material from a pre-existing source. If this is not the case, the subrecipient shall inform FEMA of the fill source so required agency consultations can be completed and FEMA approval will be required prior to beginning ground disturbing activities.

Source of condition: National Historic Preservation Act (NHPA)

Monitoring Required: No

Erosion prevention and sediment control best practices must be employed throughout the construction period to avoid impacting nearby waterways or wetlands.

Source of condition: NEPA Determination

Monitoring Required: No

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.