

SECTION 12.10 COMMUNITY FACILITIES BOARD APPOINTMENT

There is hereby created a Board to be known as the "Community Facilities Board", which shall consist of the number of voting members hereafter specified, of which at least two-thirds (2/3) shall be legal voters of the City of Springfield, and of which the non-residents will reside within ten (10) miles of the city limits. The Board shall maintain and enhance the physical facilities and the services available to the Springfield area in utilization of the Community Center, parks, pool, campground, walking paths, cable T.V., and other recreational facilities (hereafter referred to as "Facilities"), and actively pursue the development of recreational, educational, business, and community promotional programs which will utilize such facilities. All members shall serve without compensation. No voting member shall be employed by the City. All appointments of voting members shall be approved by a majority of the City Council.

SECTION 12.11 As of January 1, 2005, the Board shall consist of the following members who shall who shall serve for the term ending as indicated:

<u>Board Member</u>	<u>Term Ending Date</u>
Paul Muske	December 31, 2005
Paul Pieschel	December 31, 2005
Ron Kleven	December 31, 2005
Doris Weber	December 31, 2006
Beatrice Renner	December 31, 2006
Darrin Meendering	December 31, 2006
Sharon Sturm	December 31, 2007
Ben Luense	December 31, 2007
Edna Petersen	December 31, 2007
Allan Fritch	December 31, 2007

After the year 2005, qualified persons to succeed voting members whose terms expire shall be elected by resolution of the City Council, which shall make such appointment of voting members at the first regular meeting of the City Council in December of each year for a term of three years, with the terms to begin January 1 of the following year. A vacancy in the office of any voting member of the Board shall be filled following the same procedure, but only for the unexpired term.

All members of the Board shall hold office until their successors are appointed.

When 4/5ths of the members of the City Council deem it for the best interests of such Board and its affairs it may remove any voting member of the Board. It may abolish said Board by the unanimous vote of all members of the City Council.

(2005 Ord. No. 376)

SECTION 12.12 NON-VOTING MEMBERS

- (A) In addition to voting members, there may be such non-voting members of the Board as determined necessary by the voting members of the Board. Such non-voting members shall be selected by and serve for such terms as are established by the voting members. Such non-voting members may be removed at any time by a majority vote of the voting members.

- (B) The Board may establish such temporary committees as it deems necessary regarding specific projects or Facilities, which committees may consist of both Board members and non-members of the Board, and which committee shall continue to function during such time period as the Board determines.

SECTION 12.13 MEETINGS AND OFFICERS

The Board shall elect from its members a Chairman, Vice Chairman and Secretary. The Chairman shall preside at all meetings of the Board, and in case of absence of the Chairman the Vice Chairman shall preside. The Chairman and Secretary shall sign all contracts, orders and other documents to be executed on behalf of the Board. In the absence of the Chairman or in case of the Chairman's inability to discharge such duties, the Vice Chairman shall, during such time, exercise all the powers of the Chairman. Vacancies in the office of the Chairman, Vice Chairman or Secretary shall be filled in the same manner as the original appointment, but only for the unexpired term.

SECTION 12.14 DUTIES AND RESPONSIBILITIES OF BOARD

- (A) The primary responsibility of the Board shall be to advise and make recommendations to the City Council and City Manager regarding the operations of the Facilities.
- (B) The Board shall establish policies and procedures for the administration and maintenance of the Facilities owned by the City of Springfield, subject to approval of the City Council. The Board shall have the responsibility to provide oversight on the operation of such Facilities, including the following: Repairs and maintenance of all buildings and personal property, purchasing of all necessary equipment, apparatus, and supplies; receiving and accepting according to their terms all donations for defined purposes; establishing needed committees and making rules relating to its own procedure and to the administration, maintenance, and use of such Facilities. The Board shall from time to time confer with the City Council on matters of legislative or administrative character.
- (C) Subject to such limitations as may be prescribed by the rules of the Board, the Facilities shall be operated primarily as a service to area residents, and the Board shall from time to time establish and provide for the collection of suitable charges for the use of the Facilities. In establishing such charges and in all other business practices, the Board shall have in mind that the Facilities need to generate adequate revenue so that the Facilities can be operated and maintained without an undue tax burden to the city residents.
- (D) The Board shall establish policies relating to the purchase of necessary supplies and equipment; providing that the Board shall comply with the purchasing policies of the City.
- (E) In the event that the Board deems it necessary, advisable or expedient to construct new buildings or to enlarge or alter present Facilities, such recommendations shall be made in writing to the City Council which shall consider the same and take prompt action.
- (F) The Board shall hold regular meetings at such time as it may determine, and special meetings are hereby authorized and shall be held when called by the Chairman or by three members of the Board.

- (G) To transact business at any regular or special meeting, a majority of the Board must be present.
- (H) The Board shall keep records of its own proceedings and monitor the books maintained by the City showing all receipts, disbursements, and business transactions of the Facilities.
- (I) By the tenth (10th) day of each month, the Secretary shall file with the City Manager, for submission to the City Council, a report of the preceding month's business, together with a copy of the minutes of all Board meetings held the previous month.
- (J) Method of Paying Bills: Bills and indebtedness incurred in the operation and maintenance of the Community Center shall be reviewed by the Board and shall be submitted to the City Council for payment. All other bills and indebtedness relating to other facilities shall be submitted to the City Council without the Board's review.

SECTION 12.15 TAX LEVY

The City Council may make an annual levy for operating expenses in such amounts as it deems advisable, having in mind all needs of the City and the limitations on taxing power.

SECTION 12.16 FISCAL YEAR - BUDGET

The fiscal year of the Facilities shall be from January first to and including the last day of December. On or before September first of each year the Board shall review the budget prepared by the City Manager for the anticipated revenue and operating and capital expenditures for the following fiscal year.
(2001 Ord. No. 350)